

Reject a Course, Substitute Another

Thursday, December 26, 2019 11:01 AM

While reviewing an encoded degree audit, you may notice a requirement is not yet met due to an outstanding grade:

IP Economics MA: Electives & Internship
For students completing Final MA.

OK 1) Internship

Qtr	Course Name	Credits	Grade
AU19	ECON 601 INTERNSHIP	3	CR

IP+ 2) Electives: Max two courses 500-level and above may be taken from completed see student handbook for details. Courses used to meet this

Qtr	Course Name	Credits	Grade
AU18	ECON 532 EMPIRICAL IND ORG I	3	3.8
AU18	ECON 572 INTERNATL FINANCE	3	X

However, looking at the bottom of the audit, I see another course with a grade that could be substituted:

COURSES NOT ASSIGNED to REQUIREMENTS

The following courses have been completed, but have not been assigned to requirements. If you have completed dissertation and capstone courses taken after you satisfied the minimum requirement, see your adviser.

Qtr	Course Name	Credits	Grade
SP19	ECON 591 MICROECON OF DVL	3	3.7

1. First, I must reject the AUT18 ECON 572 course. I check the PSNAME to reject an elective, in the DARS exception site:

ECON MA EXCEPTIONS x +

cdn.registrar.washington.edu/dars/exceptions/Gradalpha/E/ECON

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Electives & Internship Final MA		
3 credits	ECON601	Allow a different course Waive credit
	ECON601-R	Reject a course
7 courses	ECON21EL	Allow a different course Waive course
	ECON21EL-R	Reject a course
Additional credit to reach required credit total	ECON41-EL	Allow a different course

2. Then, in MGP > Exceptions > Reject a Course From Requirement

DEGREE LEVEL

TEMPLATE
[Reference Tables](#)

Template Description

1 Pseudo name (PSNAME) *

2 Comment displayed on audit

3 Internal comment

Course transcripts course catalog

First term quarter

First term year

Last term quarter

Last term year

4 Authorization date

5 Authorization name

* required field

3. Now, I will "Allow a Course to Count Toward a Requirement" to substitute in ECON 591. I will use the PSNAME for "allow a different course."

DEGREE LEVEL

TEMPLATE
[Reference Tables](#)

Template Description Use to allow a course that is not currently counting towards a requirement to be counted.

1 Pseudo name (PSNAME) *

2 Comment displayed on audit

3 Internal comment

4. Course * transcripts course catalog

First term quarter

First term year

Last term quarter

Last term year

5 Authorization date

6 Authorization name

* required field

5. Refresh the degree audit to confirm the two exceptions worked:

OK

2) Electives: Max two courses 500-level and above may be taken completed see student handbook for details. Courses used to r

NOTE: Allow ECON 591
NOTE: Reject ECON 572

6.

Qtr	Course Name	Credits	Grade
AU18	ECON 532 EMPIRICAL IND ORG I	3	3.8
AU18	ECON 583 ECONOMETRIC THY I	3	3.0
WI19	ECON 584 ECONOMETRIC THY II	3	3.5
WI19	ECON 590 ECON IN TRANSITION	3	3.6
WI19	ECON 594 ECONOMIC GROWTH	3	3.8
SP19	ECON 525 COMPUTATIONAL ECON	3	4.0
SP19	ECON 591 MICROECON OF DVL	3	3.7